

Memorial Tree Planting

At the December 2, 2009, Recreation Advisory Board meeting, the Memorial Tree issue was taken up and the Board made and approved the following recommendations to the Board of Commissioners.

It is recommended the Public Works Department be responsible for carrying out this program. The Public Works Director and the Conservation District would be responsible for determining the types of native trees that would be made available and the location where they would be planted. They will select one local nursery to be the vendor to supply the trees. The purchaser will select and pay the nursery for the tree.

DPW would be responsible for picking up, delivering and planting the trees in the correct manner and location. The family that has requested the memorial will be responsible for watering and caring for the tree during the first year. There will be a \$200 flat fee for labor to cover the pickup and planting of the tree payable to DPW. The planting of the trees should be from mid-September, up to when the ground freezes, or in early spring or as schedule permits.

Memorial plaques would be an additional charge and only accepted with the approval of the Board of Commissioners. The plaques will be limited to 36 square inches. The size and text for the plaque will be approved by the Commissioners. The Public Works Director will select one vendor to provide the plaques. The plaques would be installed flush to the ground so they would not be hit by mowers. The same approval process would be applicable if someone wishes to donate a bench, which would also require a concrete pad and a flat fee of \$300.

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