

APPENDIX "B"
SUBGRANTEE REQUEST FOR FUNDS AND PROGRESS REPORT

Requesting Agency: _____ Requisition Number: _____ Date: _____

Program Name: _____ Project Activity: _____ CD No.: _____

Line Item and Budget Category Activity Classification and Description	Amount Of CDBG Budget	Amount Expended To Date	Amount of this Request	Balance Available	Percent of Completion
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
TOTALS					

Do you have an CDBG funds on hand at the time of this request" No _____ Yes _____ Amount _____

CERTIFICATION (Must be completed by Subgrantee)

I certify that this Request for Payment has been drawn in accordance with the terms and conditions of the Cooperative Agreement and that the amount for which drawn is proper for payment. I also certify that the data reported above is correct and that the amount of the Request for Payment is not in excess of current needs.

Date: _____ Signature: _____ Title: _____

Please provide a brief statement regarding progress of project activity: _____
