



## 1. PROOF OF U.S. CITIZENSHIP

- a. **APPLICANTS BORN IN THE UNITED STATES:** Submit previous U.S. passport or certified birth certificate. A birth certificate must include your given name and surname, date and place of birth, date the birth record was filed, and the seal or other certification of the official custodian of such records.
- (1) If the birth certificate was filed more than 1 year after the birth: It is acceptable if it is supported by evidence described in the next paragraph.
- (2) If no birth record exists: Submit registrar's notice to that effect. Also submit an early baptismal or circumcision certificate, hospital birth record, early census, school, or family Bible records, newspaper or insurance files, or notarized affidavits of persons having knowledge of your birth (preferably in addition to at least one record listed above). Evidence should include your given name and surname, date and place of birth, and seal or other certification of the issuing office (if customary) and signature of issuing official.
- b. **APPLICANTS BORN OUTSIDE THE UNITED STATES:** Submit a previous U.S. passport, Certificate of Naturalization, Certificate of Citizenship, Consular Report of Birth Abroad, or evidence described below.
- (1) If You Claim Citizenship Through Naturalization of Parent(s): Submit the Certificate(s) of Naturalization of your parent(s), your foreign birth certificate, and proof of your admission to the United States for permanent residence.
- (2) If You Claim Citizenship Through Birth Abroad to One U.S. Citizen Parent: Submit a Consular Report of Birth (Form FS-240), Certification of Birth (Form DS-1350 or FS-545), or your foreign birth certificate, proof of citizenship of your parent, and an affidavit of your U.S. citizen parent(s) showing all periods and places of residence or physical presence in the United States and abroad before your birth.
- (3) If You Claim Citizenship Through Birth Abroad to Two U.S. Citizen Parents: Submit a Consular Report of Birth (Form FS-240), Certification of Birth (Form DS-1350 or FS-545), or your foreign birth certificate, parent's marriage certificate, proof of citizenship of your parents and an affidavit of your U.S. citizen parent(s) showing all periods and places of residence or physical presence in the United States and abroad before your birth.
- (4) If You Claim Citizenship Through Adoption by a U.S. Citizen Parent(s): Submit evidence of your permanent residence status, full and final adoption, and your U.S. citizen parent(s) evidence of legal and physical custody.

## 2. PROOF OF IDENTITY

You must establish your identity to the acceptance agent. You may submit items such as the following containing your signature AND physical description or photograph that is a good likeness of you: previous U.S. passport, Certificate of Naturalization, Certificate of Citizenship, driver's license (not temporary or learner's license), or government (Federal, State, municipal) employee identification card or pass. Temporary or altered documents are not acceptable.

IF YOU CANNOT PROVE YOUR IDENTITY as stated above, you must appear with an IDENTIFYING WITNESS who is a U.S. Citizen or permanent resident alien who has known you for at least 2 years. Your witness must prove his or her identity and complete and sign an Affidavit of Identifying Witness (Form DS-71) before the acceptance agent. You must also submit some identification of your own.

## 3. TWO PHOTOGRAPHS

Submit two identical photographs of you alone, sufficiently recent to be a good likeness of you (normally taken within the last 6 months), and 2 x 2 inches in size. The image size measured from the bottom of the chin to the top of the head (including hair) should not be less than 1 inch and not more than 1-3/8 inches. Photographs must be clear, front view, full face, taken in normal street attire without a hat or dark glasses, and printed on thin paper with a plain light (white or off-white) background. They may be in color or black and white. They must be capable of withstanding a mounting temperature of 225° Fahrenheit (107° Celsius). Photographs retouched so that your appearance is changed are unacceptable. Snapshots, most vending machine prints, and magazine or full-length photographs are unacceptable. Digitized photos must meet the previously stated qualifications and will be accepted for use at the discretion of Passport Services. (Visit our website for details)

## 4. FEES

- a. If you are 16 years of age or older: The passport processing fee is \$45. In addition, a fee of \$15 is charged for the execution of the application. Your passport will be valid for 10 years from the date of issue except where limited by the Secretary of State to a shorter period.
- b. If you are 15 years of age or younger: The passport processing fee is \$25. In addition, a fee of \$15 is charged for the execution of the application. Your passport will be valid for 5 years from the date of issue except where limited by the Secretary of State to a shorter period.

## BY LAW, THE PASSPORT PROCESSING AND EXECUTION FEES ARE NON-REFUNDABLE

- The passport processing and execution fees may be paid in one of the following forms: Checks (personal, certified, traveler's), major credit card (Visa, Master Card, American Express, and Discover), bank draft or cashier's check, money order (U.S. Postal, international, currency exchange), or if abroad, the foreign currency equivalent, or a check drawn on a U.S. bank. All fees should be payable to the "U.S. Department of State" (except the \$15 execution fee when applying at a designated acceptance facility), or if abroad, the appropriate Embassy or Consulate. NOTE: Some designated acceptance facilities do not accept credit cards as a form of payment.
- For faster processing, you may request Expedited Service. Expedited requests will be processed in three workdays from receipt at a Passport Agency. The additional fee for expedited service is \$35. Expedited Service is available only in the United States.
- If you desire SPECIAL POSTAGE SERVICE (overnight mail, special delivery, etc.), include the appropriate postage fee with your payment.
- An additional \$15 fee will be charged when, upon your request, the U.S. Department of State verifies issuance of a previous U.S. passport or Consular Report of Birth Abroad because you are unable to submit evidence of U.S. citizenship.
- For applicants with U.S. Government or military authorization for no-fee passports no fees are charged, except the execution fee when applying at a designated acceptance facility.



U.S. Department of State

APPLICATION FOR  U.S. PASSPORT  REGISTRATION

(Type or print all capital letters in blue or black ink in white areas only)

1. NAME (First and Middle)

Grid for name entry

LAST

Grid for last name entry

2. MAIL PASSPORT TO: STREET / RFD. # OR P.O. BOX

Grid for street address

CITY

Grid for city name

STATE

Grid for state name

ZIP CODE

Grid for zip code

COUNTRY / IN CARE OF (if applicable)

Grid for country/care of

Passport photo area with issue date and type options (5 Yr, 10 Yr, R, D, O, DP)

3. SEX

Sex selection (M/F)

4. PLACE OF BIRTH (City & State or City & Country)

Grid for place of birth

5. DATE OF BIRTH

Month Day Year

Grid for date of birth

6. SOCIAL SECURITY NUMBER

(SEE FEDERAL TAX LAW NOTICE ON PAGE 4)

Grid for social security number

7. HEIGHT

Feet Inches

Grid for height

8. HAIR COLOR

Grid for hair color

9. EYE COLOR

Grid for eye color

10. HOME TELEPHONE

Grid for home telephone

11. BUSINESS TELEPHONE

Grid for business telephone

12. OCCUPATION

Grid for occupation

13. PERMANENT ADDRESS (DO NOT LIST P.O. BOX)

STREET/R.F.D. #

CITY

STATE

ZIP CODE

Grid for permanent address

14. FATHER'S FULL NAME

Last First

BIRTHPLACE

BIRTHDATE

U.S. CITIZEN

Yes No

15. MOTHER'S FULL MAIDEN NAME

Last First

BIRTHPLACE

BIRTHDATE

U.S. CITIZEN

Yes No

16. HAVE YOU EVER BEEN MARRIED?

Yes No

SPOUSE'S OR FORMER SPOUSE'S FULL NAME AT BIRTH

Last First

BIRTHPLACE

BIRTHDATE

U.S. CITIZEN

Yes No

DATE OF MOST RECENT MARRIAGE

Month Day Year

WIDOWED/DIVORCED?

Yes Give Date Month Day Year No

17. OTHER NAMES YOU HAVE USED

(1) (2)

18. HAVE YOU EVER BEEN ISSUED A U.S. PASSPORT?

Yes No

NAME IN WHICH ISSUED

IF YES, COMPLETE NEXT LINE AND SUBMIT PASSPORT IF AVAILABLE.

MOST RECENT PASSPORT NUMBER

APPROXIMATE ISSUE DATE

Month Day Year

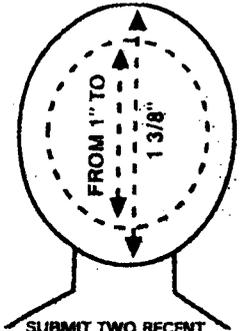
DISPOSITION

Submitted Stolen

Lost Other

Grid for passport information

STAPLE 2" x 2" STAPLE



SUBMIT TWO RECENT IDENTICAL PHOTOS

It is necessary to submit a statement with an application for a new passport when a previous valid or potentially valid passport cannot be presented. The statement must set forth in detail why the previous passport cannot be presented. Use Form DS-64.

19. EMERGENCY CONTACT: If you wish, you may supply the name, address and telephone number of a person not traveling with you to be contacted in case of emergency.

NAME

STREET

CITY

STATE

ZIP CODE

TELEPHONE

20. TRAVEL PLANS (not mandatory)

Month Day Year

Date of Trip Length of Trip

COUNTRIES TO BE VISITED:

21. STOP. DO NOT SIGN APPLICATION UNTIL REQUESTED TO DO SO BY PERSON ADMINISTERING OATH. I have not, since acquiring United States citizenship, performed any of the acts listed under "Acts or Conditions" on the reverse of this application form (unless explanatory statement is attached). I solemnly swear (or affirm) that the statements made on this application are true and the photograph attached is a true likeness of me.

FOLD

X Applicant's Signature - age 14 or older

X Father's/Legal Guardian's Signature (if identifying minor)

X Mother's/Legal Guardian's Signature (if identifying minor)

22. FOR ACCEPTANCE AGENT'S USE

Subscribed and sworn to (affirmed) before me

Month Day Year

(SEAL)

Clerk of Court; Location

PASSPORT Agent

Postal Employee

(If in) Consul USA

(Signature of person authorized to accept application)

23a. Applicant's or Father's Identifying Documents

Driver's License Passport Other (Specify)

Issue Date: Expiration Date: Place of Issue:

Name ID No.

23b. Mother's Identifying Documents

Driver's License Passport Other (Specify)

Issue Date: Expiration Date: Place of Issue:

Name ID No.

24. FOR ISSUING OFFICE USE ONLY (Applicant's evidence of citizenship)

Birth Certificate SR CR City Filed/Issued:

Passport Bearer's Name:

Report of Birth:

Naturalization/Citizenship Cert. No. Issued:

Other:

Seen & Returned:

Attached:

APPLICATION APPROVAL

25. FEE: \$100.00 EXC: \$10.00 EF: \$10.00 OTHER: \$10.00

U.S. Department of State  
**APPLICATION FOR U.S. PASSPORT OR REGISTRATION**

**FEDERAL TAX LAW**

26 U.S.C. 6039E (Internal Revenue Code) requires a passport applicant to provide his or her name and social security number. If you have not been issued a social security number, enter zeros in box #6. The U.S. Department of State must provide this information to the Internal Revenue Service routinely. Any applicant who fails to provide the required information is subject to a \$500 penalty enforced by the IRS. All questions on this matter should be referred to the nearest IRS office.

**ACTS OR CONDITIONS**

(If any of the below-mentioned acts or conditions has been performed by or apply to the applicant, the portion which applies should be lined out, and a supplementary explanatory statement under oath (or affirmation) by the applicant should be attached and made a part of this application.) I have not, since acquiring United States citizenship, been naturalized as a citizen of a foreign state; taken an oath or made an affirmation or other formal declaration of allegiance to a foreign state; entered or served in the armed forces of a foreign state; accepted or performed the duties of any office, post, or employment under the government of a foreign state or political subdivision thereof; made a formal renunciation of nationality either in the United States, or before a diplomatic or consular officer of the United States in a foreign state; or been convicted by a court or court martial of competent jurisdiction of committing any act of treason against, or attempting by force to overthrow, or bearing arms against, the United States, or conspiring to overthrow, put down, or to destroy by force, the Government of the United States.

**WARNING:** False statements made knowingly and willfully in passport applications or in affidavits or other supporting documents submitted therewith are punishable by fine and/or imprisonment under provisions of 18 U.S.C. 1001 and/or 18 U.S.C. 1542. Alteration or mutilation of a passport issued pursuant to this application is punishable by fine and/or imprisonment under the provisions of 18 U.S.C. 1543. The use of a passport in violation of the restrictions contained therein or of the passport regulations is punishable by fine and/or imprisonment under 18 U.S.C. 1544. All statements and documents submitted are subject to verification.

**PRIVACY ACT AND PAPERWORK REDUCTION ACT STATEMENTS**

**AUTHORITIES:** The information solicited on this form is requested pursuant to provisions in Titles 8, 18, and 22 of the United States Code, whether or not codified, including specifically 22 U.S.C. 211a, 212, and 213, and all regulations issued pursuant to Executive Order 11295 (August 5, 1966), including Part 51, Title 22, Code of Federal Regulations (CFR). Also, as noted, 26 U.S.C. 6039E.

**PURPOSE:** The primary purpose for soliciting the information is to establish citizenship, identity, and entitlement to issuance of a U.S. passport. The information may also be used in connection with issuing other travel documents or evidence of citizenship, and in furtherance of the Secretary's responsibility for the protection of U.S. nationals abroad.

**ROUTINE USES:** The information solicited on this form may be made available as a routine use to other government agencies, to assist the U.S. Department of State in adjudicating passport applications, and for law enforcement and administration purposes. It may also be disclosed pursuant to court order. The information may be made available to foreign government agencies to fulfill passport control and immigration duties or to investigate or prosecute violations of law. The information may also be made available to private U.S. citizen 'wardens' designated by U.S. Embassies and Consulates.

Failure to provide the information requested on this form may result in the denial of a United States passport, related document, or service to the individual seeking such passport, document, or service.

Public reporting burden for this collection of information is estimated to average 20 minutes per response, including time required for searching existing data sources, gathering the necessary data, providing the information required, and reviewing the final collection. You do not have to provide the information unless this collection displays a currently valid OMB number. Send comments on the accuracy of this estimate of the burden and recommendations for reducing it to: U.S. Department of State (A/RPS/DIR) Washington, DC 20520.