

**APPLICATION FOR CERTIFIED COPY OF BIRTH OR DEATH RECORD**  
RECORDS AVAILABLE FROM 1906 TO THE PRESENT

**PRINT OR TYPE**

ALL ITEMS MUST BE COMPLETED

OFFICE USE ONLY

INDICATE NUMBER OF COPIES IN BOX

BIRTH \$4.00

DEATH \$3.00 If social security number is known of deceased

Date of Birth <b>OR</b> 1. Date of Death		Place of Birth <b>OR</b> 2. Place of Death		County	Boro/City/Twp.	File No.
Name at Birth <b>OR</b> 3. Name at Death					4. Sex	5. Age Now
Father's Full Name		First	Middle	Last		Type By
Mother's Maiden Name		First	Middle	Last		File Date
8. Hospital		Funeral Director				Refund Ck. No.
9. <b>REASON FOR REQUEST. THIS ITEM MUST BE COMPLETED</b>						Date Amt.
10. <b>HOW ARE YOU RELATED TO PERSON IN NUMBER 3?</b>						

11. In accordance with §4904, Unsworn Falsification to Authorities, I state the above information is accurate. (If subject is under 18, parent must sign.)  
**Signature Required: Please sign here.**

12. Mailing Address

13. City, State, Zip Code

14. Daytime Phone Area Code: Number:

**FEE FOR CERTIFIED COPIES ARE: BIRTHS \$4.00 DEATHS \$3.00 NOT REFUNDABLE**

**DO NOT SEND CASH**

Make Check or Money Order Payable to VITAL RECORDS

**PLEASE ENCLOSE A LEGAL-SIZE SELF-ADDRESSED STAMPED ENVELOPE FOR RETURN OF COPIES**

IF ALL ITEMS ARE NOT COMPLETED, APPLICATION MAY BE REJECTED

- Prev. Amend.  Adopt  Affidavit  
 Usage  Court Order  Issue Affidavit

**DO NOT REMOVE THIS STUB**

If birth or death occurred in:

- 1) Philadelphia — Division of Vital Records, 1400 W. Spring Garden St., Room 1009, Philadelphia, PA 19130-4090
- 2) Pittsburgh — Division of Vital Records, 300 Liberty Ave., Room 512, Pittsburgh, PA 15222-1210
- 3) Erie — Division of Vital Records, 1910 West 26th St., Erie, PA 16508-1148
- 4) Scranton — Division of Vital Records, 100 Lackawanna Ave., Scranton, PA 18503-1928

Mail application to:

Print or type name and address in the space below.

Name
Street
City, State, Zip Code

FOR ALL OTHER AREAS  
MAIL COMPLETED APPLICATION TO:  
**PENNSYLVANIA DEPARTMENT OF HEALTH  
DIVISION OF VITAL RECORDS  
P.O. BOX 1528  
NEW CASTLE, PA 16103-1528**  
or visit our public offices at  
101 South Mercer Street, New Castle or  
Room 129 Health & Welfare Bldg., Harrisburg